

VOLUNTEER APPLICATION

Title: Ms. Mrs. Miss Mr. Other: _____

Surname: _____

Home Phone _____

First Name: _____

Cell _____

Address: _____

e-mail _____

Street

City/Town Province

Postal Code

Pronouns
 He She
 They Other

I would like correspondence to be sent to... (check all that apply)

Email Call TXT message

Note: TXT messages will only be sent for urgent openings in case other volunteers cancel last-minute.

I want to volunteer at the MacLaren Art Centre to... (check all that apply)

learn new skills develop my love for art meet people
 keep busy explore career opportunities other: _____

The volunteer opportunities most appealing to me are... (rank in order of interest)

Art Class / Camp Assistant Special Events
 Gallery Guide Special Events Committee
 Greeter / Shop Assistant TV Bingo (most Tuesdays, 7:30 – 9 pm)
 Ambassador (off-site promotion) Other:

I am available to volunteer the following days/times:

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Morning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Education

School/Institution	Program	Certificate/Diploma/Degree	Completed	
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

:

Please indicate which of these skills you want to learn or your current level of experience:

Skill	Want to learn	Basic	Intermediate	Advanced
Bookkeeping & Clerical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Committee / Board	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Computer skills (see "Other")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Data entry (see "Other")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Graphic design (see "Other")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Languages other than English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phone / Reception	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retail / Sales	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working with adults/seniors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working with children/youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing / Editing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other: (Please list computer systems, data/design software, languages other than English you know.)

Please provide one reference (not family) we can contact.

In case of emergency, who should we contact and how?

Name

Name

Relation

Relation

Telephone

Telephone

E-mail

E-mail

Volunteer applications and the information therein is stored securely, used by the MacLaren Art Centre only for communications with volunteers, to match an individual to a suitable position, and in the collection/reporting of aggregated statistical data and/or for trend studies.

Police background checks will be required of all applicants 18yrs and older.

Please submit completed applications to Peter Bogle, Visitor Services and Volunteer Coordinator, at peter@maclarenart.com.

Peter or another member of the MacLaren's staff will contact you to arrange an in-person conversation to determine your placement and get you started!

Thank you for your interest in volunteering at the MacLaren Art Centre

Date: _____